



Assistant Editor:

Applied Ecology Resources and Ecological Solutions and Evidence

About us

The British Ecological Society (BES) was the first ecology society to be established anywhere in the world.

We are now one of the biggest scientific societies for ecologists, with a membership of over 7,000 across 125 countries. We foster the study of ecology and support the ecology community at all stages of their careers through our journals, meetings, grants, and education and policy work. Our vision is for nature and people to thrive in a world inspired by ecology.

About you

We are looking for an enthusiastic candidate with outstanding communication skills and an interest in further developing their career in publishing.

You will be able to communicate with a wide range of stakeholders, and have either:

- 2-3 years' work experience in STM publishing and an interest in translating ecological science into practice; or
- 2-3 years' experience in a role connected to natural resource management or ecological consultancy with an interest in STM publishing

Experience using content management systems or journals databases would be an advantage.



About the role

Reporting to the Head of Product Development, the Assistant Editor will coordinate a growing online resource and journal to better connect ecological practitioners and researchers, including:

- maintaining an online database of ecological grey literature;
- managing a timely and fair peer review process for all submitted journal articles;
- establishing relationships with Editors, member organisations, advisors, and service providers;
- organising the marketing, publicity and web-based activities for the journal and resource.

The successful candidate will become part of a team seeking to excite and inspire our various audiences in ecology at a time when our science has never been more relevant for society. The role is based at the BES offices in Central London.

A full job description, including key responsibilities and competencies is available [here](#).

Applicants must have the right to live and work in the UK. Successful applicants will need to provide evidence that they have the right to live and work in the UK. The BES is unable to provide visa sponsorship and unable to hire anyone living outside the UK.





Equality and Diversity

We recognise the value in having a diverse workforce, as well as the importance of creating equal opportunities for all. We welcome and encourage applications from people of all backgrounds. We select candidates based on how well they meet the criteria for the role and are committed to ensuring that applicants are treated fairly throughout the recruitment process.

More information regarding Diversity at the BES can be found [here](#) and our Equality and Diversity work can be found [here](#).



BES Staff Benefits

- 25 days annual leave (+1 each year up to a total of 30 days), plus bank holidays and additional festive leave between Christmas and New Year
- Wellbeing programme with regular activities
- Employee Assistant Programme
- Salary sacrifice pension (Employer contribution of 8% and additional individual contribution available)
- Generous training budget (after probation)
- Cycle to work scheme (after probation)
- Season ticket loan

Hybrid Working

BES staff are based at least 3 days per week at our office near Old Street in London. We endeavour to make our new custom-designed office a relaxed environment, with a casual dress-code, ping-pong table, Nespresso machine, and regular social activities.

In July 2023 we launched an exciting trial of the '4-day Work Week', available to all interested full-time staff. Further details can be discussed at the interview stage for successfully shortlisted candidates.

Further information

Contract: Full-time, permanent

Salary: £33,000 per annum

Working pattern: Full-time 35hrs Mon-Fri | We are currently running a trial of the 4-day work week; staff can opt to work 32hrs over 4 days each week at no loss of salary

Location: Hybrid | We ask that staff spend at least 60% of their time at our London office

Closing date: This position will be closed when we have received a suitable number of strong candidates

Interviews: Interviews will be held as applications are received. Interviews will be conducted over Microsoft Teams and involve a short written activity followed by a panel interview

How to apply

To apply for this vacancy, please click the green button 'Apply for this job' via our recruitment portal to submit:

- Your CV - no more than 2x A4 sides detailing your education, training and work history, as well as any relevant key skills
- A covering letter - no more than 1x A4 side explaining why you wish to undertake this role at the BES
- Your Equality and Diversity information - this voluntary information helps us to assess the diversity of our recruitment and further improve recruitment processes in future. It has no bearing on the success of your application and is not considering as part of the shortlisting process.

